



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

REGIONAL CENTRE, BIJAPUR
BLDEA OLD ADMINISTRATIVE BUILDING,
SMT. BANGARAMMA SAJJAN CAMPUS, SOLAPUR ROAD,
BIJAPUR, -586 103 KARNATAKA

Ph 08352-260005 & 08352-260006

IG/RC-85/B.Ed-2015/ /

Dated: ____/____/____

Sub: Offer of Provisional Admission to Bachelor of Education (B.Ed)-2015

Dear Learner,

Congratulation! You have been provisionally selected for admission to the Bachelor of Education (B.Ed.) programme of the university commencing January 2015 Session. You are to come with all relevant papers described in page No 144 of your student Handbook and prospectus to the IGNOU Regional Centre, BLDEA Old Administrative Building, Smt. Bangaramma Sajjan Campus, Solapur Road, Bijapur-586 103 on the **date and time** mentioned overleaf for finalization of admission procedure.

1. A Demand Draft for Rs.20000/- (**Rupees Twenty Thousand only**) as **Programme Fee. The Demand Draft should be drawn in favour of “IGNOU” and payable at Bijapur.** Please write your Name, Address, Enrolment No. and Phone No. on the reverse side of the Demand Draft.
2. **Documents that need to be submitted by Applicants (Photocopies duly attested)**
 - (i) High School pass certificate/mark sheet indicating the date of birth.
 - (ii) Higher Secondary/Sr. Secondary School Certificate/mark sheet.
 - (iii) Certificate and Marks Sheet of Graduation of minimum 3 (three) year duration.
 - (iv) Certificate and Marks Sheet of Post Graduation.
 - (v) Experience Certificate(s)
 - (vi) Social Status/Category Certificate, if applicable.
 - (vii) Employment Certificate (in the format prescribed in Student Hand book) in original according to proforma given at **page 141 (Annexure-I) of B.Ed Prospectus-2015 for 2 years (The minimum experience counted up to 15th July, 2014)** from a State/Central Government recognized school. If you have more than **2 years experience** or experience in more than one school, please provide copies of individual experience certificates along with appointment letters in original.
 - (viii) Letter of Appointment in original and Xerox copies according to the order of schools where you served. Certificate from school authorities in lieu of appointment letter will not be accepted. Copy of Salary Slip/attendance sheets/PF statements may be required in support of appointment letter, if required.
 - (ix) Certificate to provide facilities for conducting B.Ed practical from Secondary/Higher Secondary/Sr.Secondary School (where you are working at present in the format given at **page 141 of the B.Ed Prospectus-2015.**
 - (x) Hall Ticket of **B.Ed Entrance Test 2015 in original for admission to January-2015 session.**
 - (xi) This provisional Admission offer letter in Original.
 - (xii) Identity Card enclosed in the **prospectus of B.Ed 2015** duly filled in and passport size photograph pasted on (not stapled) it. Do not sign over the photograph.
 - (xiii) An attested photocopy of the Recognition and Affiliation Certificates issued to the school by the Central or a State Government or Union Territory must be enclosed along with other documents (Experience counted upto 15th July, 2014).
 - (xiv) Download score card of **B.Ed Entrance Test 2015.**
 - (xv) **Annexure II (Affidavit by the student) and III (Affidavit by parent/guardian) given at the B Ed prospectus 2015 (page 142 & 143).**

3. **Reservation:- The Reservation for SC/ST/OBC(Non Creamy layer) and other categories shall be as per the rules of the Central Government. The Certificate needs to be of Central Government List and Valid.**

The SC/ST/OBC (Non-Creamy Layer) candidates who have marks above the level up to which general category students are admitted, should not be counted towards reserved quota at all and should be included in the general merit list of admissions.

The following certificates are required at the time of admission:-

- (i) **SC/ST:-** Candidates are required to furnish supporting documents of their claim to avail the reservation should be in the **format** as given at **Page No 139** of B Ed prospectus Jan 2015 session.
- (ii) **OBC:-** Candidates are required to furnish supporting documents of their claim to avail the reservation. The annual income of the OBC Candidates (Non Creamy Layer) should not exceed Rs. **Six Lakh** per family. Annual Income certificate is required from the competent authority to avail the reservation.
The Certificate, not older than three years, should be in the **format** as given at **Page No 140** of the Student Hand book and Prospectus of the B.Ed Programme.
- (iii) **PH:-** Necessary certificates from recognized Medical Authority in support of their claim for Reservation are required.
- (iv) **War Widow:-** Female Candidates are to submit necessary certificates from the recognized Defense Authority for availing the reservation.
- (v) **Kashmiri Migrant -** Certificate for claiming KM Seat are required

4. By the Applicants whose name is changed after High School:-(The following documents required)

- (i) Notarized Affidavit with changed name
- (ii) News paper copy where notification for change of name was published
- (iii) Copy of Gazette Notification
- (iv) In case of changed Surname of after marriage, Marriage Certificate by Registrar (Marriages)

All the Original Documents pertaining to the above should also be brought for verification at the time of Provisional Admission.

The Provisional admission will be done at the IGNOU Regional Centre, BLDEA Old Administrative Building, Smt. Bangaramma Sajjan Campus, Solapur Road, Bijapur-586 103 between 10.00 am to 5.00 pm as per the date given below.

Date : __.01.2015	Time :-	Position	Marks

Your Rank No.(Marks) is mentioned on the address label as well as in the body of the letter. You are requested to be present at the Regional Centre at the time and date mentioned above. Please keep in mind that processing of your application form and verifying of documents will take some time. Therefore, those who have been given time between 10.00AM to 1.00PM and 2.00 PM to 5.00 PM, shall report at sharp 9.00 AM and 1.00 PM respectively. If you fail to report on the stipulated date, the offer of provisional admission will be treated as cancelled and the vacancy will be offered to the next candidate in order of rank (marks). No further communication will be entertained in this regard over phone or by post. No TA/DA will be paid from the University.

The Programme Study Centre's Code & Address:-

13130P:- IGNOU Programme Study Centre, Karnataka State Women's University, Campus Jananashakthi, Torvi, Bijapur, 586 101 Karnataka

13114P:- IGNOU Programme Study Centre, Kotturawamy College of Teacher Education, Bellary, 583 103 Karnataka

1395P:- IGNOU Programme Study Centre, Karnataka College of Education, Bidar, 585 401 Karnataka

1352P:- IGNOU Programme Study Centre, Shri. Basaveshwar Vidya Vardhak Sangha, College of Education, Bagalkot, 587 101, Karnataka

Once you are given the provisional admission, you may be allotted a Programme Study Centre (PSC) taking into account of your preference as well as the availability of seats at PSC on the day of your counseling. **No request for change of PSC at any stage shall be entertained.**

"This offer of admission is provisional and is based on the documents of qualification, experience & reservation submitted by you along with the application form. If at a later stage, it is found that the document(s) submitted by you is/are false, your admission shall stand cancelled forthwith and no fee refund will be admissible in the event of such cancellation of admission."

This letter is being sent to you by **SPEED POST** in the address you have provided in the application form. The University will not be responsible for any postal delay or failure, if any.

With Best Wishes,

(Dr. S.Radha)
Regional Director